KINGS MEADOW PRIMARY SCHOOL
School Admissions Policy

How parents can apply for their child to be admitted to our school

Kings Meadow Primary School is a community school admitting children 2 to 11 years old. Admission to our school (Reception to Year 6) is determined by the admission arrangements in agreement with the local authority (LA). The Admissions Authority for our school is therefore Sefton LA. Sefton operates an equal preference admission scheme.

All preferences expressed for a Sefton primary school on the Admission Application Form will be considered using an **Equal Preference Scheme**. All Schools in Sefton have agreed this scheme. This means that your child will be considered for a place at each school named on your application using that school's individual admissions criteria.

Sefton Admission Criteria for Community and Voluntary Controlled Primary Schools.

After the admission of pupils with Special Educational Needs where the school is named in the Education Health Care Plan (EHCP), and where there are more applications than places available, Sefton Admissions will apply the following criteria in the following order to allocate places:

Criteria 1
A looked after child or a child who was previously looked after and ceased to be so because they were adopted (or became subject to an adoption, residence, or special guardianship order).

Criteria 2
Sibling - Children who have a brother or sister living in the same house who already attends the primary school of their choice, provided they will still be in attendance at the school in September 2026.

Criteria 3
Distance - Children in the order of proximity of their home to school (Measured as per the Tie Breaker Clause).

Tie Breaker Clause
If it is not possible to offer places for all applications within any criteria then priority will be given to those living closest to the school measured by the shortest walking distance from the child's home. We will measure from the property's address point, to the nearest school gate (using recognised routes known to the Local Authority at the time of measurement).

Please be aware that the number of places allocated in each criterion can change from year to year.

Parents who require a place mid-year must apply to the Sefton Admissions Department. www.sefton.gov.uk/admissions

Admission of Children with an Education Health Care Plan (EHCP)
Resourced Based Provision & Mainstream

Children with an Education, Health and Care Plan (EHCP) will be considered for admission in accordance with statutory guidance. Upon receipt of a draft or existing EHCP from the child's SEND caseworker, Kings Meadow Primary School will review the provision and outcomes identified to determine whether the school is able to meet the child's needs. Where the school agrees it can meet those needs, discussions with parents, including school tours and admission meetings, will then be arranged. This process ensures that consideration of placement is informed by the child's identified needs and the school's ability to provide appropriate provision.

Reviewed: May 2026
Next Review: May 2027 or sooner of required.